

**Glen Ridge Cooperative**  
**Special Executive Board Meeting**  
*Via Zoom*  
**September 15, 2021**

Present:

Resident Board Members: Dick McKee, President, Dot Michaelis, Vice-President, Carol Higgins, Treasurer, Lois Happe, Secretary, Eric Goldberg, Sandy Hale, Scott Posocco

Community Board Member: Jim Fidanza

Residents: Anna Crawford, Bob Cremer, Dave Delamater, Jane Jackman, Careen Jennings, Katie Nash, Caryl O'Keefe, Lee Salina, Jean Sawicki, Ruth Smith, Joan Terry, Susana Thomas, and Cynthia Wickless

Staff: Tammy Lautz

Absent: Paul Shapiro, New Samaritan Representative

1. The meeting was called to order at 10:04 am.
2. The report of the Long Range Planning Committee was presented.
  - a. Background Issues
    - i. Stan's retirement at the end of 2021 suggests the need to review the job description of the Administrator
      1. The current needs of Glen Ridge have required more hours than the 24 contracted.
      2. The aging of the Glen Ridge buildings means more attention is needed for maintenance and repair in the future.
    - ii. The committee of Lois Happe, Carol Higgins, Dick McKee and Dot Michaelis reviewed the multiple challenges currently facing the Glen Ridge community.
      1. Immediate guidance to the Finance Committee is needed to construct a proposed budget for 2022.
      2. An orderly process is needed to prioritize short-term decisions separate from others that are best made with more discussion and information.
  - b. **It was moved, seconded and voted unanimously to adopt the recommendations made by the committee:**

